

LAKE MILLS COMMUNITY PRESCHOOL & DAYCARE

EMPLOYMENT APPLICATION

Name: _____ Telephone: _____
Last First MI

Address: _____
Street & Number City State Zip

Email Address: _____

Are you over:

- age 16?
 age 18?
 age 23?

Position Desired (check all that apply):

- Caregiver
 Cook/Nutritionist
 Summer
 Full-time
 Part-time
 Substitute

Have you ever been employed at this institution?

- Yes, from: _____ to _____
 No

I prefer to work with:

- Infants/toddlers
 Preschoolers/School-age
 I do not have a preference

Hours Available: Mon: _____ Tues: _____ Wed: _____

Thurs: _____ Fri: _____

Have you been convicted of child abuse: _____ Are you a registered sex offender? _____

EDUCATIONAL HISTORY

	Name of School/Location	Major	Year Completed
High School			
College, Trade, or Professional			
Other			

WORK HISTORY

Name of Employer: _____ Telephone: _____

Your position: _____ Date of hire: _____ to _____ Final wage: _____

Name of last supervisor: _____ May we contact them? _____

Description of work performed: _____

Reason for leaving: _____

Name of Employer: _____ Telephone: _____

Your position: _____ Date of hire: _____ to _____ Final wage: _____

Name of last supervisor: _____ May we contact them? _____

Description of work performed: _____

Reason for leaving: _____

Name of Employer: _____ Telephone: _____

Your position: _____ Date of hire: _____ to _____ Final wage: _____

Name of last supervisor: _____ May we contact them? _____

Description of work performed: _____

Reason for leaving: _____

REFERENCES

(Please do not list relatives)

Name: _____ Telephone: _____

Relationship: _____ Years Known: _____

Name: _____ Telephone: _____

Relationship: _____ Years Known: _____

Name: _____ Telephone: _____

Relationship: _____ Years Known: _____

OTHER INFORMATION

What experiences do you have working with children? _____

Why would you like to have this position? _____

When dealing with children, what are some of your strengths? _____

When dealing with children, what are some of your weaknesses? _____

What are your interests and/or hobbies? _____

What community organizations are you active in? _____

Please tell us about your philosophy of child care:

I hereby authorize investigation of all statements contained in the application and I will hold no person liable for giving or receiving information in this investigation. I agree that if any misrepresentation has been made by me herein or the results of an investigation are not satisfactory for any reason, any offer of employment made to me by the Lake Mills Community Preschool & Daycare may be terminated immediately without any obligation of liability to me other than for payment, at the rate agreed upon, for services rendered if I have been employed.

I understand that any offer of employment made to me is conditioned upon taking and passing a physical examination. I also understand that I will be subject to a background check and fingerprinting. If an employment relationship is established, I understand that I have the right to terminate my employment at any time for any reason and that the Lake Mills Community Preschool & Daycare retains a similar right regarding the discontinuation of my employment.

I hereby acknowledge that I have read and understand the above and hereby certify that the facts I have provided in my employment application are true and complete. Upon my termination, I authorize the release of reference information on my work record.

Signature

Date

Completed applications can be emailed to: lmdaycare@wctatel.net or mailed to:
Lake Mills Community Preschool & Daycare
Attention: Director
711 Highway 69 N.
Lake Mills, IA 50450

The Lake Mills Community Preschool is an equal opportunity employer.